

ORCUTT UNION SCHOOL DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, October 21, 2020  
Public Session – 5:00 P.M.  
District Board Room  
500 Dyer St., Orcutt, CA 93455

**There will be a link posted on the district website home page prior to the start of the meeting. To view the meeting go to that link. If you want to just listen to the meeting or make a public comment, you will need to follow the instructions below.**

**Due to Covid 19 Pandemic and need for Social Distancing, the physical Board meeting is closed to the public, however you can access the board meeting via audio teleconference**

**Orcutt Conference Call**

Please join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/orcutt>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 887-747-125

**CALL TO ORDER** 5:00 p.m.

- A. Pledge of Allegiance
- B. Adoption of October 21, 2020 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- C. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

**ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS SERVICES**

- 1. RDZ, Contractors Change Order #4 for Ralph Dunlap for Full Day Kindergarten Project

It is recommended that the Board of Trustees approve RDZ Contractors Change Order #4, in the amount of \$18,052.22 for Ralph Dunlap Full Day Kindergarten project, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL CURRICULUM BOARD MEETING**

1. School Site Updates: Single Plan for Student Achievement

**GENERAL ANNOUNCEMENTS**

- A. Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 4, 2020, beginning with Closed Session at 6:00 p.m., Public Session at 6:30 p.m., in the District Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

Moved \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Holly Edds, Ed.D.

**FROM:** Bob Klempen  
Interim Assistant Superintendent, Business Services

**BOARD MEETING DATE:** October 21, 2020

**BOARD AGENDA ITEM:** Construction Change Order- RDZ Contractors for Ralph Dunlap Full Day Kindergarten

**BACKGROUND:** Attached is a change order request #4 from RDZ Contractors in the amount of \$18,052.22 for the Ralph Dunlap Full Day Kindergarten. The change order is related to some or all of the following reasons; unforeseen conditions during construction, design issue, or owner requested change.

The change order request was reviewed by the following parties, the Contractor, TELACU Construction Management firm, and district staff.

**RECOMMENDATION:** Staff recommends the Board of Trustees approve the change order for RDZ Contractors for \$18,052.22, as submitted.

**FUNDING:** Fund 21 – Building fund for the Measure G Bond

# CHANGE ORDER

**Distribution:**

- OUSD
- 19-Six Architects
- Contractor
- TELACU Construction Management (TCM)
- Inspector of Record

Project:  
**Ralph Dunlap Full Day Kindergarten**  
**Orcutt Union School District**  
 500 Dyer Street  
 Orcutt, CA 93455

Change Order Number: **4**

Date: **10/13/2020**

To Contractor:  
 RDZ Contractors  
 PO Box 760  
 Nipomo, CA 93444

Contract Date: **4/29/2020**

The Contract Is Changed As Follows:  
**Refer to the attached summary page**

The original Contract Sum was	<b>\$</b>	<b>298,696.00</b>
The net change by previously authorized Change Orders	<b>\$</b>	<b>60,442.73</b>
The Contract Sum prior to this Change Order was	<b>\$</b>	<b>359,138.73</b>
The Contract Sum will be Increased by this new Change Order in the amount of	<b>\$</b>	<b>18,052.22</b>
The new Contract Sum including this Change Order will be	<b>\$</b>	<b>377,190.95</b>
The Contract Time will be <del>(increased)</del> <del>(decreased)</del> <b>(unchanged)</b> by -0- days.		
The date of Substantial Completion as of the date of this Change Order therefore is		<b>Unchanged</b>

*Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price Which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*

NOT VALID UNTIL SIGNED BY THE OWNER, CONTRACTOR, AND CONSTRUCTION MANAGER.

<b>Owner</b>	<b>Contractor</b>	<b>Construction Mgr.</b>	<b>Architect of Record</b>	<b>Inspector of Record</b>
Orcutt Union School District	RDZ Contractors	TELACU Construction Management	19-Six Architects	Kenco Construction Services, Inc.
500 Dyer Street Orcutt, CA 93455	PO Box 760 Nipomo, CA 93444	604 N. Eckhoff St. Orange, CA 92868	560 Higuera Street, Ste C San Luis Obispo, CA 93401	1230 Doris Ave. Oxnard, CA 93030

BY (Signature)      BY (Signature)      BY (Signature)      BY (Signature)      BY (Signature)

DATE                                  DATE                                  DATE                                  DATE                                  DATE

**CHANGE ORDER 04- Summary Sheet**

Item #	Title	PCO#	PCO Description	Final Price
1	Data and Fiber Backbone Repair	11	Unforeseen Condition - During the over-excavation process, existing utilities were discovered within the over-excavation (refer to PCO #001). Two of the utilities encountered were the fiber optic communication and data communication lines that run across the building pad into the adjacent existing portable buildings. After the new modular building was set, the communication lines were repaired to resume service to the campus. The costs associated with this change includes removing the existing cabling, re-pulling 25-pair cabling and 12-fiber 62.5 optic cabling, installing 2 fiber patch cords, splicing and termination of the new lines and installed 2 new networks switches at the communications pedestal.	\$7,059.21
2	Fire Alarm & PA Backbone Repair	13	Unforeseen Condition – During the over-excavation process, existing utilities were discovered within the over-excavation (refer to PCO #001). One of the utilities encountered was the fire alarm lines that run across the building pad into the adjacent existing portable buildings. After the new modular building was set, the fire alarm line was re-routed to resume service to the adjacent classroom buildings. The costs associated with this change includes pulling out the damaged fire alarm backbone cabling, re-pulling and terminating 600 lineal feet of new backbone cabling.	\$10,993.01
<b>Total Change Order Amount</b>				<b>\$18,052.22</b>